

IT Workforce  
Committee Meeting

Thursday, February 16, 2006  
1:30PM

DETR – Technical Services Conference Room  
500 E. Third Street – Basement Rm 107

MEETING MINUTES  
By Cheryl Mathwig

Attendees: Janice Rhode, Mary Day, Cheryl Mathwig, Hazel Brandon, Imran Hyman, Alisanne Maffei, and Micheal Shannon.

1. State Personnel Review/Update - Mary introduced Michael Shannon from State Personnel. He will be an additional member to the committee. Mary mentioned the ATS recruitment process to meet specific needs which will include class specs and can be customized as needed.
2. CNT Update: CNT will be presented to the Personnel Commission possibly in May or August.
3. Continued Discussion: Combining IT classifications into three series keeping MIS as is.

IT Tech - CNT, CST, Helpdesk

IT Professional - CNS, CSP, ISS, DBA, Security, Disaster Recovery

IT Manager – ISM, CISO, DPM, ISO

MIS

Imran distributed a list of current positions that would fall into the IT Manager positions. Imran distributed class concepts for Information Systems Manager III and would like to use the 1<sup>st</sup> and 3<sup>rd</sup> paragraphs for the IT Manager class. Imran also distributed questions for ISM III, ISM II, ISM I, DPM II, DPM I, and COM for committee review. There was a discussion on the need to measure criteria for IT Managers.

4. Standards for Web Site Maintenance: Janice gave an overview of the request from the IT Optimization Study. Hazel and Cheryl came up with a list of standards and training which the committee will review and comment on at the next meeting.
5. Next meeting: March 16<sup>th</sup>, 2006 (3<sup>rd</sup> Thursday 1:30)